



# INVOICE

INVOICE #:

DATE:

Benton County Court Administration  
 7122 W. Okanogan Pl. Suite, A130  
 Kennewick, WA 99336  
 509-736-3071

**FROM:**

Interpreter Information  
 [ Address                    ]  
 [ Address                    ]  
 [ City / State / Zip code]

**FOR:**

Interpreting Services

INTERPRETER SERVICES	HOURS	RATE	AMOUNT
Case Number:			
Date of Service:			
Case Number:			
Date of Service:			
Case Number:			
Date of Service:			
<b>TOTAL</b>			

**\* Invoice is due within 30 days of rendered services. PLEASE NOTE:** Unless otherwise advised, Benton County assumes that 48 hours' notice is sufficient time to cancel interpreter services to avoid incurring costs. If your assignment settles/cancels outside of the 48 hours' notice, Benton County reserves the right to re-assign the interpreter services to another assignment within our bi-county judicial district (i.e., assisting with dockets or special sets) for the duration of billed time. \*

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**SIGNATURE/ACKNOWLEDGMENT OF INTERPRETER**